

Gortnahoe N.S.

Gortnahoe,
Thurles,
Co.Tipperary
Eircode E41F857

Telephone: 056- 8834390
Email: info@gortnaoens.ie
Web: www.gortnaoens.ie
Roll Number: 17580P



Principal: David O'Dwyer
Deputy Principal: Ciara Lanigan

Dear Parent/s,

Thank you for taking the time to consider enrolling your child in Gortnahoe NS.

Gortnahoe NS is fully committed to providing the highest possible educational standards and facilities which will enable all students to reach their full potential in a safe and respectful environment.

Gortnahoe NS has excellent support structures in place, which lead to each student being able to grow and develop in a happy and relaxed atmosphere. The teachers and children develop relationships of trust and respect in a caring environment.

For more information on our school please visit our school website www.gortnaoens.ie or if you would like to visit please do not hesitate to contact me.

The application form for 2023/2024 enrolment is enclosed with this letter and our Admission Notice and Admission Policy are also available on our school website.

The application form needs to be completed and returned to the school by 3pm on Friday, the **24th of February, 2023.**

Decisions in relation to enrolment are made by the Board of Management, in accordance with school policy. The board will notify parents of their decision within 21 days of the closing date. It is advisable that children applying to enroll in Gortnahoe N.S. must have reached the age of 4 years by the first day of the school year they will commence. Please visit our school website and familiarise yourself with our key policies and procedures, prior to applying to enroll your child.

The completion of an enrolment application form does not confer an automatic right to a place in the school.

The Board of Management reserves the right to determine the maximum number of children in each separate classroom bearing in mind Department of Education Guidelines in relation to class size and staffing provisions. Other factors that may be considered are:

- Size and available space in classrooms
- Educational needs of children of a particular age
- Multi-grade classes
- Presence of children with special educational/behavioural needs
- Health and Safety

For enrolment of children with additional needs please read our Admission Policy and Special Education Policy and consult with the principal prior to application.

It may, in certain circumstances, be necessary for the Board of Management to defer admission of a child pending the completion of an assessment report and/or provision of the necessary resources by the Department of Education and Skills.

A registration form also forms part of our enrolment procedure and will be sent to successful applicants. For more information on the decision making process, please see our “Admission Policy” on our school website www.gortnaoens.ie

If you require further information, please do not hesitate to contact the school.

Yours sincerely,

David O’Dwyer
School Principal

Data Privacy Statement

The information provided on this form will be used by Gortnahoe NS to apply the selection criteria for enrolment in Junior Infants, and to allocate school places in accordance with the School’s Admission Policy and the School’s Annual Admission Notice.

Where a pupil is admitted to the school, the information will be retained on the pupil’s file.

On acceptance of an offer of admission, this information will be entered in the School Administration System “Aladdin” and will be uploaded to the Primary Online Database. The Primary Online Database (POD) is a nationwide individualised database of primary school pupils, hosted by the Department of Education and Skills.

In the event of oversubscription, a waiting list of students whose applications for admission to Gortnahoe NS were unsuccessful due to the school being oversubscribed will be compiled, and will remain valid for the school year in which admission is being sought (See Section 13 – or relevant section – School Admission Policy).

Where a child’s name is placed on a waiting list, and the child is not admitted to the school, the information provided on this form will be retained for the duration of the school year and will be securely destroyed thereafter.

Section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of students. The information which may be provided to a patron or another Board of Management for this purpose may include all or any of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a student’s personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).

Gortnahoe N.S Enrolment Application Form 2023/2024



Pupil's First Name: _____ Surname: _____

Date of Birth: _____ Gender: _____

Address (at which the applicant resides) _____

Name and class of Sibling(s) currently enrolled:

Parish in which the applicant resides

Parent(s)/Guardian(s) Details:

Name: _____ [] Parent [] Custodian [] Legal Guardian

Address: _____

Home Tel. _____ Mobile _____

Email. _____

Name: _____ [] Parent [] Custodian [] Legal Guardian

Address: _____

Home Tel. _____ Mobile _____

Email. _____

Signature 1: _____ Signature 2: _____

Date: _____

Date: _____

Completed enrolment applications must be returned to Gortnahoe N.S. no later than 3 p.m. on Friday, the **24th of February, 2023.**